

## CWM TAF MORGANNWG PUBLIC SERVICES BOARD

Minutes of the meeting of the Cwm Taf Morgannwg Public Services Board held on Thursday, 18 May 2023 at 10.00 am at the RCTCBC Committee Room 1, The Pavillions, Clydach Vale, CF40 2XX.

<b>PRESENT</b>	<b>NAME</b>	<b>ORGANISATION</b>
	Mark Brace, Chair (MB)	Wales Safer Communities Network
	Cllr Ann Crimmings (AC)	RCTCBC
	Huw Jakeway (HJ)	SWFRS
	Linda Prosser (LP)	CTM UHB
	Jonathan Morgan (JP)	CTM UHB
	Phillip Daniels (PD)	CTM UHB
	Paul Mee (PM)	RCTCBC
	Sharon Richards (SR)	Voluntary Action Merthyr Tydfil
	Janet Whiteman (JW)	Interlink RCT
	Joanne Oak (JO)	Valleys to Coast Housing
	Ellis Cooper (EC)	MTCBC
	Stephen Jones (SJ)	SWP
	Richard Hughes (RH)	Awen Trust, Bridgend
	Cllr Huw David (arrived at 10.30) (HD)	BCBC
<b>IN ATTENDANCE</b>	Christian Hanagan (CH)	RCTCBC
	Lisa Toghill (LT)	CTM Support
	Sarah Handy (SH)	RCTCBC
	Helen Hammond (HH)	CTM Support
	Kirsty Williams (KW)	CTM Support
	Treena Davis (TD)	Co-Production Network for Wales
<b>APOLOGIES</b>	Councillor A Morgan	RCTCBC
	Heidi Bennett	BAVO
	Natalie Rees	Transport for Wales
	Neil Jones	DWP
	Paul Mears	CTM UHB
	Sara Thomas	CTM UHB
	Pauline Richards	Interlink RCT
	Martin Morgans	BCBC
	Cllr G Thomas	MTCBC
	Cllr N Farr	BCBC
	Mark Shephard	BCBC

No	<p style="text-align: center;"><b>Outcome.</b></p> <p style="text-align: center;"><b>Example: Decision/Direction/Approval/Next Steps</b></p>
1.	<p><b>STANDING DOWN CWM TAF AND BRIDGEND PSBS, ESTABLISHING CTM PSB, APPOINTMENT OF CHAIR AND VICE-CHAIR</b></p> <p>Board Members AGREED to stand down Cwm Taf and Bridgend PSBs and establish a new Cwm Taf Morgannwg Public Service Board.</p> <p>Mark Brace was duly elected as Chair of the Board, there remains a vacancy for Vice Chair position.</p>
2.	<p><b>CWM TAF MORGANNWG PSB MEETING</b></p> <p>Introductions were made and apologies noted.</p>
3.	<p><b>MINUTES OF THE MEETING HELD 28 FEBRUARY 2023</b></p> <p>The minutes of the meeting held on the 28<sup>th</sup> February 2023 were <b>APPROVED</b> as an accurate reflection of the meeting.</p>
4.	<p><b>MATTERS ARISING</b></p> <p>It was noted that following the last meeting, Welsh Government funding had been approved and the Chair also noted his thanks for the creation of the new logo for Cwm Taf Morgannwg Public Service Board.</p>
5.	<p><b>WELL-BEING PLAN APPROVAL BY BOARDS OF STATUTORY PARTNERS</b></p> <p>A few Board Members noted that they had not been able to access the Well-being plan and it was agreed that the PSB Support staff would re-circulate. The Chair offered his thanks to everyone involved in the producing the Plan and support in getting it through the approval processes</p> <p><b>Action:</b> PSB Support to re-circulate the Well-being Plan to Board Members.</p>
6.	<p><b>FEEDBACK FROM 1-2-1 SESSIONS AND COLLABORATION</b></p> <p>TD began the session by reporting back on the one-to-one sessions she has conducted with several board members over the last few months. She outlined the commitment of members to make the PSB more effective and efficient, and highlighted the desire to work collaboratively. Board Members were then asked to split up into smaller groups to consider three questions:</p> <ol style="list-style-type: none"> <li>1. What is the purpose of the PSB?</li> <li>2. What steps can we take to achieving our purpose?</li> <li>3. What will stop us from achieving our purpose?</li> </ol> <p>Following discussions, feedback from each group was provided and the following points were noted:</p> <ul style="list-style-type: none"> <li>• Collective Leadership</li> </ul>

- Practical Change, delivery
- Partnership Working
- Tangible Outcomes
- Clarity of the relationship with the RPB
- Focus on Climate Change and Delivery

Members were then provided with a blank piece of paper and were asked to write down their suggestions for the new PSB in respect of its purpose and outcomes.

Members were reminded that this is the first step forward in changing the way we work. Members were reminded of the importance of working together and having trust in each other. TD concluded the session by reminding members of the ongoing offer of one-to-one meetings for those who have not yet had them, and the offer from the Office of The Future Generations Commissioner to support the Board's development with an ongoing programme, beginning with an event in July.

Discussion was had around the new Future Generations Commissioner and it was suggested that he be invited to a future PSB meeting.

Action: Board Members **AGREED** to invite the Future Generations Commissioner to a future meeting of the Board.

7. **TERMS OF REFERENCE**

Board Members discussed the Terms of Reference. The Health Board noted that the Director of Public Health needs to be referenced directly as a member. In respect of partnership, the Board agreed to set a deadline of the end of May for feedback and amendments to the draft Terms of Reference.

Following discussion, the Board **AGREED** to publish the Terms of Reference.

8. **CWM TAF MORGANNWG PSB JOINT OVERVIEW AND SCRUTINY COMMITTEE DEVELOPMENTS**

CH, Service Director, Democratic Services & Communications RCTCBC presented the report to the Board and gave Members a summary of the structure and terms of reference of the new Cwm Taf Morgannwg Public Service Board Joint Overview & Scrutiny Committee (CTM PSB JOSOC).

The Chair thanked the Service Director and noted that he and other members could take a more proactive approach in the JOSOC going forward.

Discussions ensued in respect of the co-opted membership of the JOSOC and its governance arrangements. It was raised that for effective scrutiny, the PSB must have tangible delivery plans with realistic outcomes, which will make a difference.

In respect of co-opted members, the Chair noted the importance of having a wide membership and advised that he would be happy to meet up with the

	<p>Chair of the JOSC on a regular basis.</p> <p>The Service Director, RCTCBC, advised that the JOSC meetings will be scheduled approximately two weeks before each PSB meeting to allow the opportunity for pre scrutiny. It was also advised that the co-opted membership could be widened to include Fire, Health, NRW and Citizen Representatives from each County Borough. However, it was raised that in determining the wider membership, the LAs should consider members be wider than just the representatives from the statutory members of the PSB for the purposes of transparent and effective scrutiny.</p> <p>It was <b>AGREED</b> that the JOSC Terms of Reference will go forward to each respective Council meeting for approval by the end of June 2023. Following this, each Authority will put forward its Membership nominations of the JOSC.</p>
9.	<p><b>THE VOICES OF CHILDREN AND YOUNG PEOPLE</b></p> <p>In the absence of colleagues from Bridgend College, LT provided Board Members with an overview of the project proposal prepared by Bridgend College for members on the engagement of children and young people funded under the PSB Support Grant.</p> <p>Discussions ensued and Members noted the importance of early intervention, particularly in schools. Further discussion ensued and a Member suggested having a PSB Youth Forum. The importance of equality and inclusion was emphasised to Members. Furthermore, the Chair suggested sharing the PSB Work Programme with Young People in schools. CH advised that in RCT, Young People are asked to attend as representatives on smaller Working Groups.</p> <p><b>Action:</b> It was <b>AGREED</b> that following discussion, a paper will be brought to the next meeting by PSB Support Team with proposals for collaborative working on the engagement of the Children and Young People.</p>
10.	<p><b>MEMBERS UPDATE</b></p> <p>The Chair informed the Board that no prior updates had been received and that if any come through the support team will circulate them to Members.</p> <p>ME advised that NRW's Corporate Plan includes actions around emergency planning, and is more concise than previous plans, with three main objectives.</p> <p><b>Action:</b> ME to circulate Corporate Plan to members.</p> <p>HJ advised that SWFRS have undergone a 'Culture Review', and a stakeholder briefing has been produced.</p> <p><b>Action:</b> HJ to circulate Stakeholder Briefing to members.</p> <p>The Chair advised for Board Members to email in any suggestions regarding</p>

	<p>the future of the new PSB.</p> <p><b>Action:</b> Board Members to email in any updates or suggestions to the PSB Support Team.</p>
11.	<p><b>ARRANGEMENTS FOR NEXT MEETING</b></p> <p>The Chair emphasised that he welcomes suggestions for items for the Forward Work Programme and that the format of meetings will change going forward to support the development of the new PSB. The Chair advised that a programme of support and development is underway with OFGC and Co-Pro Network and that any ideas are welcome. This will begin with the circulation of evaluation questions after each Board meeting.</p> <p>It was noted that the next meeting will be on the 21<sup>st</sup> September 2023.</p>
12.	<p><b>CLOSE</b></p> <p>The Chair thanked Members for attending and for contributing to a constructive first meeting of the new Cwm Taf Morgannwg Public Service Board.</p>

**The meeting closed at 11.43 am**

**Mr M Brace, Chair**